## 2021 Year-End Summary Report

***(For the Period Ended December 31, 2021)***

*Please fill out the following report/questionnaire and provide a review and summary of the 2021 Year-end for your program, organization or department. This detail is a mandatory requirement for each entity funded by the Nisichawayasihk & Taskinigahp Trust and an electronic report must be completed and submitted to the NCN Trust Office by* ***January 30, 2022*** *for the purpose of compiling a detailed Annual Report.*

|  |  |
| --- | --- |
| Program Name: |  |
| Manager’s Name: |  |
| Description of Program: |
|  |
| Amount of funds allocated to program by Trust in 2021 *(in dollars)* |  |
| How were funds spent or used? (*Please include summary charts or graphs if appropriate)* |
|  |
| What are the main Highlights, Achievements and Accomplishments this year? *(This should include: number of NCN Citizens benefited, targets reached, simple graphs/charts of success indicators by numbers, new upgrades, equipment, staff, etc.)* |
|  |
| What are some program challenges or obstacles that arose in 2021? What risks or pitfalls had to be overcome? |
|  |
| What goals or objectives were completed in reporting year (2021)? |
|  |
| What are the projected budget estimate/requirements for next year (2022)? If reapplying for funds next year where will the funds be allocated within your program? |
|  |
| What are the program’s/organization goals or objectives or improvements that will be a focus for next year (2022)? *Please include new plans and ideas, if you are reapplying for continued funds.*   |
|  |
| Please specify how you evaluated the program or project;  |
| 1. **User Evaluation** – (*Feedback from those involved in the program or project*).
 |
| 1. **External Assessment** – (*Feedback from individuals who have knowledge of such programs or projects).*
 |
| 1. **Quantative Data** – *(Should include statistical information such as the number of participants involved in a program, the number of jobs created, or specific documents or materials which are produced).*
 |
| 1. **Qualitative Data –** *(Should include information received from groups, interviews, observations, focus group discussions, graphs, photos, PowerPoint presentations, etc.)*
 |
| How did you address the Annotation Summary recommended by the CAP/CIP Committee? Please specify.  |
|  |

*For the purpose of the annual report, please provide a few high-quality photos with permission from individuals to use the photos, of NCN citizens involved in the program. Charts, diagrams or extra notes may be attached.*

**If you have questions please contact:**

Trust Coordinator

*10 Bay Road, Nelson House, MB Canada R0B 1A0*

*Phone: (204) 484-2604*

*Fax: (204) 484-2588*

*Email; admin@ncncree.com*